

WIDODO CPA CORP.

Terms of Service

Effective Date: May 17, 2026 · Last Updated: May 17, 2026

1. Acceptance of Terms

By accessing or using the website at www.widodocpa.ca (the "Website") or by engaging any services offered by Widodo CPA Corp. ("we," "us," or "our"), you ("you" or "User") agree to be bound by these Terms of Service ("Terms"). If you do not agree to these Terms, please do not use our Website or services.

These Terms apply to all visitors, clients, prospective clients, and any other users of our Website or services. We reserve the right to update or modify these Terms at any time. Continued use of our Website or services after any changes constitutes your acceptance of the revised Terms.

These Terms of Service constitute a legally binding agreement. If you are engaging our professional CPA services, a separate Engagement Letter will govern the professional relationship and takes precedence over these Terms in matters of professional services.

2. About Widodo CPA Corp.

Widodo CPA Corp. is a chartered professional accounting firm registered in British Columbia, Canada. Our principal is Adhityo Widodo, CPA — a Chartered Professional Accountant licensed with CPA British Columbia.

We provide accounting, tax, bookkeeping, and advisory services to small and medium-sized businesses and individuals primarily located in Metro Vancouver and the Lower Mainland, British Columbia.

- Registration: Widodo CPA Corp. — British Columbia, Canada
- CPA License: CPA British Columbia — Other Regulated Service Reviewable
- Contact: info@widodocpa.ca · +1 (672) 200-4677
- Address: Unit 972 – 329 Howe Street, Vancouver, BC V6C 3N2

3. Use of Our Website

3.1 Permitted Use

You may use our Website for lawful purposes only — specifically to learn about our services, contact us, book a consultation, or access resources we make available. You agree not to use the Website in any way that:

- Violates any applicable Canadian federal or provincial law or regulation
- Infringes the intellectual property rights of Widodo CPA Corp. or any third party
- Transmits any unsolicited or unauthorized advertising or promotional material
- Attempts to gain unauthorized access to any part of the Website or its related systems

- Introduces malicious code, viruses, or harmful data to the Website
- Misrepresents your identity or affiliation with any person or organization

3.2 No Professional Advice on Website

The content published on our Website — including blog posts, articles, tax tips, and educational materials — is provided for general informational purposes only. It does not constitute professional accounting, tax, legal, or financial advice.

Nothing on this Website creates a professional CPA-client relationship. A formal Engagement Letter, executed by both parties, is required before a professional relationship is established and before any reliance on our professional advice is appropriate.

4. Professional Services

4.1 Engagement Requirements

To engage our professional services — including corporate tax filing, bookkeeping, GST/HST filing, tax planning, personal tax returns, business advisory, or payroll services — you must:

- Contact us to discuss your requirements
- Receive and review a written Engagement Letter outlining the scope, fees, and terms of service
- Execute the Engagement Letter by signing and returning it
- Provide all required documents, information, and authorizations in a timely manner

4.2 Client Responsibilities

As a client, you are responsible for:

- Providing complete, accurate, and timely information required for us to perform the agreed services
- Reviewing all documents, returns, and reports we prepare before signing or filing
- Notifying us promptly of any changes in your financial situation, business structure, or circumstances that may affect our work
- Making payments in accordance with the agreed fee schedule
- Maintaining your own records and backup copies of all documents provided to us

4.3 Our Professional Obligations

As Chartered Professional Accountants, we are bound by:

- The CPA Canada Code of Professional Conduct
- CPA British Columbia's professional standards and regulations
- Applicable Canadian tax law and accounting standards (ASPE, IFRS where applicable)
- Our duty of confidentiality to all clients

4.4 Fees & Payment

Our fees are outlined in your individual Engagement Letter. General terms include:

- Fees are due upon completion of services unless otherwise agreed in writing

- We reserve the right to require a retainer before commencing work
- Outstanding balances may accrue interest at a rate of 1.5% per month (18% per annum)
- We reserve the right to suspend or terminate services for non-payment
- All fees are quoted and payable in Canadian dollars (CAD)

4.5 Cancellation & Rescheduling

For consultation appointments booked through Cal.com:

- You may cancel or reschedule without charge up to 24 hours before the scheduled appointment
- Cancellations with less than 24 hours notice may result in a no-show fee where applicable
- We reserve the right to reschedule appointments with reasonable notice

5. Intellectual Property

All content on this Website — including but not limited to text, graphics, logos, images, blog posts, tax guides, templates, and the overall design — is the property of Widodo CPA Corp. and is protected by Canadian copyright law and applicable intellectual property legislation.

You may not reproduce, distribute, modify, create derivative works from, publicly display, or commercially exploit any content from our Website without our prior written consent.

5.1 Limited Licence

We grant you a limited, non-exclusive, non-transferable licence to access and use our Website and its content for personal, non-commercial purposes only. This licence does not include the right to:

- Download or copy content for the benefit of another person or commercial enterprise
- Use data mining, robots, or similar data extraction tools on our Website
- Reproduce our branding, logo, or proprietary materials

6. Third-Party Links & Services

Our Website may contain links to third-party websites and services, including Cal.com (appointment booking), Google (analytics and workspace), and Zoho (website hosting and forms). These links are provided for your convenience only.

We do not control, endorse, or take responsibility for the content, privacy practices, or terms of any third-party website or service. Your use of third-party services is governed by their respective terms and conditions. We encourage you to review those terms before using any linked service.

7. Disclaimer of Warranties

Our Website and its content are provided on an "as is" and "as available" basis without any warranties of any kind, either express or implied. To the fullest extent permitted by Canadian law, we disclaim all warranties, including but not limited to:

- Implied warranties of merchantability and fitness for a particular purpose
- Warranties that the Website will be uninterrupted, error-free, or free of viruses
- Warranties regarding the accuracy, completeness, or currency of any content on the Website

General information on our Website about tax rules, CRA deadlines, or accounting standards may not reflect the most current legislative changes. Always consult a qualified CPA before making financial or tax decisions.

8. Limitation of Liability

To the maximum extent permitted by applicable law, Widodo CPA Corp., its principal, employees, and agents shall not be liable for any indirect, incidental, special, consequential, or punitive damages arising from:

- Your use of or inability to use our Website
- Any errors or omissions in Website content
- Unauthorized access to or alteration of your data
- Any third-party content or services accessed through links on our Website

Our total liability for any claim arising from your use of the Website shall not exceed the amount paid by you for services in the three (3) months preceding the claim. Our liability in connection with professional services is governed separately by our Engagement Letter and applicable professional standards.

Nothing in these Terms limits our liability for fraud, gross negligence, or any matter where limitation of liability is prohibited by applicable Canadian law.

9. Indemnification

You agree to indemnify, defend, and hold harmless Widodo CPA Corp. and its principal, officers, employees, and agents from and against any claims, liabilities, damages, losses, costs, and expenses (including reasonable legal fees) arising out of or relating to:

- Your use of the Website in violation of these Terms
- Your violation of any applicable law or regulation
- Your provision of inaccurate, incomplete, or misleading information to us
- Any breach of your obligations under these Terms or your Engagement Letter

10. Privacy

Your use of our Website is also governed by our Privacy Policy, which is incorporated into these Terms by reference. Our Privacy Policy describes how we collect, use, and protect your personal information in accordance with PIPEDA and applicable British Columbia privacy law.

By using our Website and services, you consent to our collection and use of information as described in our Privacy Policy, available at www.widodocpa.ca/privacy-policy

11. Governing Law & Dispute Resolution

11.1 Governing Law

These Terms are governed by and construed in accordance with the laws of the Province of British Columbia and the federal laws of Canada applicable therein, without regard to conflict of law principles.

11.2 Jurisdiction

Any dispute arising out of or relating to these Terms or your use of our Website shall be subject to the exclusive jurisdiction of the courts of the Province of British Columbia, Canada. You irrevocably consent to the jurisdiction of such courts.

11.3 Dispute Resolution

Before initiating any legal proceedings, we encourage you to contact us directly at info@widodocpa.ca to resolve any concerns or disputes informally. We are committed to addressing all concerns promptly and professionally.

11.4 CPA Complaints

If you have a complaint regarding our professional conduct as CPAs, you may also contact CPA British Columbia directly. Information on the complaint process is available at www.bccpa.ca

12. Termination

We reserve the right to terminate or suspend your access to our Website at any time, without notice, for conduct that we believe violates these Terms or is harmful to other users, us, or third parties.

You may terminate your use of our Website at any time by simply discontinuing use. Termination of a professional services engagement is governed by the terms of your Engagement Letter.

Provisions of these Terms that by their nature should survive termination — including intellectual property, disclaimers, limitation of liability, and governing law — shall survive any termination.

13. General Provisions

- **Entire Agreement:** These Terms, together with our Privacy Policy and any applicable Engagement Letter, constitute the entire agreement between you and Widodo CPA Corp. regarding use of our Website and services.
- **Severability:** If any provision of these Terms is found to be unenforceable, the remaining provisions shall continue in full force and effect.
- **Waiver:** Our failure to enforce any provision of these Terms shall not constitute a waiver of our right to enforce that provision in the future.
- **Assignment:** You may not assign your rights or obligations under these Terms without our prior written consent. We may assign our rights without restriction.
- **Language:** These Terms are written in English. In the event of any conflict between an English version and a translation, the English version shall prevail.

14. Contact Us

If you have any questions about these Terms of Service, please contact us:

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